UNIVERSITY OF TORONTO Department of Electrical and Computer Engineering Graduate Office

Annual Progress Report Form for Doctoral Students

PART I (TO BE COMPLETED BY THE CANDIDATE)

	Name of Candida	Name of Candidate:				
	Research Group:	_				
	Supervisor(s)	1) _				
		2) _				
	Date of First Reg in the Ph.D. Prog					
	Course work com	pleted:	Yes		No 🗖	
	Date/Year of Qua Examination:	alifying				
	Date of Ph.D. The Proposal Present					
	Members of the Ph.D. Thesis Proposal Presentation Committee:					
	Date of last Ph.D. Thesis Annual Progress Report, if any.					
-	Members of the previous Annual Progress Advisory Committee, if any					

PART II (TO BE COMPLETED BY THE CANDIDATE)

Note: It is the responsibility of the individual groups to define the details of the assessment of the progress of the candidate. It is, however, suggested that this progress may be evaluated on the basis of a concise written report provided by the candidate to the Annual Progress Advisory Committee in which the candidate explains the progress made since the previous year, any publications arising from his/her research and any difficulties encountered. A seminar may or may not be required.

- 1. Ph.D. Thesis title or topic:
- 2. Summary of progress made in the past 12 months.

3. List publications authored by the candidate in the past 12 months.

4. Suggest means to ensure that the research goals will be met in a timely fashion.

PART III (TO BE COMPLETED BY THE SUPERVISOR(S))

5.	Date of Meeting		

6. List below the Annual Progress Advisory Committee members or write same as in 8 or 10, if applicable.

7. Progress of candidate deemed:

Satisfactory

Below expectations

8. Briefly describe the method by which the decision was reached. Check as appropriate. This meeting of the Annual Progress Advisory Committee included:

- □ progress report
- **D** presentation to the Progress Advisory Committee
- □ research publications (e.g. technical reports, submitted
- or published articles)

9. If the progress is deemed satisfactory, please estimate the expected date of completion of the Ph.D. thesis and offer any other observations or recommendations as deemed necessary.

10. If the progress is deemed below expectations, explain in some detail the actions recommended to the candidate to remedy the deficiencies and indicate deadlines to be met.

<u>Note 1:</u> Recommendations must be conveyed in writing to the student and have him/her sign to acknowledge receipt of your recommendations. A copy of your recommendations must be submitted to the ECE Graduate Office along with this report.

<u>Note 2:</u> In the case of unsatisfactory performance and if the recommendation of the committee is non-renewal of the candidacy, please communicate with the ECE Graduate Office immediately after the meeting to discuss the procedure to be followed in communicating the recommendation of the committee to the candidate.

Acknowledgment by the Candidate:

I have received a copy of the report and/or documents outlining the results of the Advisory Committee meeting.

Rev. Oct./07