



## Summer 2020 Undergraduate Newsletter - 2<sup>nd</sup> Year ECE Students

**Welcome to ECE!** Our office sends out newsletters to inform ECE students of important academic information as well as upcoming events. Please take the time to read this information carefully!

### ECE UNDERGRADUATE OFFICE STAFF:

Undergraduate Associate Chair:	<i>Professor Ravi Adve</i>
Program Manager & Advisor:	<i>Leanne Dawkins</i>
Undergraduate Program & Payroll Officer:	<i>Lina McDonald</i>
Student Advisors:	<i>Karen Irving and Neda Demiri</i>

**We're located in the basement of the Sandford Fleming Building, Room 600.**

**Our general email address is [askece@utoronto.ca](mailto:askece@utoronto.ca)**

**Make sure to include your full name and student number when contacting us.**

**Drop-In Hours (Sept - June):** Mon - Fri 8:45am – 4:30 pm / **(July – Aug):** Mon - Fri 8:45 – 4:00 pm

**Please note:** While we are not physically in the office until further notice, you can still call or email us during the hours listed above.

### IMPORTANT DATES/DEADLINES

**Bookmark the Sessional Dates from the 2020-2021 [Academic Calendar](#) for \*ALL dates & deadlines**

#### July/August/September 2020

July 30	No Arts and Science course enrolment
Aug 4/6	No Arts and Science course enrolment
Aug 5	First day for engineering students to enroll in <b>ALL OTHER Arts &amp; Science courses – 6 am on <a href="#">ACORN</a></b>
Aug 20	Last day to pay or defer fees – <a href="http://www.fees.utoronto.ca">www.fees.utoronto.ca</a>
Sep 3	Courses removed for non-registered students

**ENROLMENT AND REGISTRATION INFO:** The Registrar's Office will upload 2<sup>nd</sup> year timetables mid-July. Please review the [2020-2021 Fall & Winter Enrolment & Registration Guide](#).

**NOTE:** Changes to 2<sup>nd</sup> year timetables will **NOT** be allowed.

**PART-TIME 2ND YEAR STUDENTS:** By default, the Registrar's Office loads a full-time 2<sup>nd</sup> year timetable. Our office will remove the courses that have already been completed.

**NEED TO RETAKE A FAILED 1st YEAR COURSE?:** If you need to retake a 1<sup>st</sup> year course, and haven't had the opportunity to take it during the summer, you will have the opportunity **next summer** or **during your 3<sup>rd</sup> year**. E-mail us ([askece@utoronto.ca](mailto:askece@utoronto.ca)) closer to when you plan on taking the course so that we can add it to your timetable. You will need to include: **your name, student number, course code**; as well as **lecture, lab and tutorial sections**.

**COVID-19 U of T Engineering Undergraduate FAQs** can be found [here](#).

**WE ARE HERE TO HELP YOU!** We understand that navigating through the university system can seem complicated and confusing. Should you run into any problems or have any questions, please contact us! It is easier to help you during the process rather than trying to fix the problem after the fact. 😊

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Enjoy the summer!  
Your ECE Undergraduate Office Team

**SUMMER Office Drop-In Hours: Mon – Fri 8:45am – 4:00 pm**  
Sandford Fleming Bldg, Basement Rm 600 **Email:** [askece@utoronto.ca](mailto:askece@utoronto.ca)  
[ECE UG Website](#) / [ECE UG Facebook Page](#) / [Newsletters](#)

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