ECE Undergraduate Newsletter – Fall 2019

3rd & 4th Year Students

IMPORTANT DATES/DEADLINES

A complete list of dates & deadlines are found in the Sessional Dates section of the 2019-2020 Academic Calendar

November 2019
Nov 4 Last day for students to DROP F-Session courses without academic penalty
Last day for students to transfer to part-time studies
Last day for students to withdraw from the Fall Session without academic penalty
Deadline to mark a Fall course as extra

ACADEMIC SUCCESS – The Academic Success Centre's team helps you to develop the skills, strategies and competencies that you need to succeed. Students are encouraged to use their space and services. Click HERE for useful info on exam preparation, coping with stress & exam anxiety, time management skills, etc. Visit their website for additional resources and services.

LIST OF APPROVED CS/HSS COURSES – It is your responsibility to ensure that the A&S courses you take are acceptable to use as CS/HSS electives to meet graduation requirements. For the most up to date list, please visit the registrar’s website here. Please refer to it PRIOR to selecting any A&S courses. If you are interested in taking a course that is not listed, you can submit your request through the Registrar’s website link here. (Note: Requests are NOT all approved.)

PERSONAL CARE:

Develop good habits while you are in school including personal hygiene! While working away, it might be the last thing on your mind, but personal hygiene is important to our health and affects the people who interact with us. Stay on top of your hygiene with these tips!

- Shower/bathe
- Wash your clothes regularly
- Keep things fresh (wear antiperspirant/deodorant, brush your teeth)
- Stress sweat can create an unpleasant environment. Try learning to relax, take up yoga, go for a walk, write down 3 positive things about your day, or talk to a friend. Take the time to unwind and decrease your stress levels.
- Looking to make a positive change in your life? Maybe you want to manage your stress, get a better night’s sleep, or find ways to cope with difficult personal challenges. Whatever your situation, join a supportive workshop and connect with other students with similar intentions - you'll be glad you did. Here’s a link to health and wellness who offers a number of workshops: http://www.studentlife.utoronto.ca/hwc/workshops
EXTRA COURSES:
You can take a course and mark it as an “extra” should you choose. If you do this, the course will appear on your transcript but it is not part of your sessional average, your CGPA, cannot count towards your degree, it cannot be used to fulfill AU shortages. Note: This may eliminate you from the Dean’s list and the honours list if your course load is below 5 courses. If you go this route, you must have us mark the course as an extra, by the drop deadline which is November 4\textsuperscript{th}. You can use an “extra” course to fulfill a minor.

MAGELLAN PRE-REGISTRATION DEADLINE:
Tuesday, January 28\textsuperscript{th}, 2020
Main profiles will then be LOCKED until July 2020 for pre-registration planning:
Students with VALID “Main” Magellan profiles courses will have their ECE courses uploaded to ACORN timetables.

Unsure if your Main Profile is valid for uploading? See information on next page…..
How to create a VALID Magellan profile for uploading to ACORN:

1. Create a complete profile. This includes a study plan of the required 20 upper year courses for 3rd & 4th year.
2. Ensure you have taken all required course prerequisites in advance. You should not have any prerequisite errors appearing on your profile!
3. Courses that are ‘exclusions’ are not valid and should not be listed.
4. Select only 5 courses per term.
   ➢ The recommended courses per term would be 4 engineering + 1 CS/HSS. This is to balance your workload as well as minimize timetable conflicts. If you have already taken a CS/HSS course in the summer, you would be able to list 5 engineering courses in term. Do not create a study plan where you ‘might’ be taking a CS/HSS course in the summer as this only inflates your AUs making your graduation eligibility inaccurate.
5. Your profile must reflect that you will be meeting Graduation Eligibility Requirements, mainly Program and CEAB requirements. We do not expect that your 600 hours requirement would already be fulfilled. We understand that you will eventually be meeting your Practical Experience Requirement (PER) as you build your hours by handing in your PER form(s) or by receiving PEY Credit:

   - You have fulfilled all Program Requirements
   - You have fulfilled all CEAB requirements

6. Set up a profile that shows you are eligible to graduate!

   Graduation Eligibility
   Based on the courses listed on this profile and the successful completion of these courses, you are eligible to graduate.

→ Click HERE for more pre-registration info including:
   How to create a VALID profile for uploading / Reasons a profile will NOT be uploaded to ACORN
   How to enter courses properly / Example of a 3rd and 4th year course selection / Reminders

Main Profiles will then be UNLOCKED in JULY 2020.

Changes you make to main profiles after they become unlocked are NOT included in the preregistration process and thus NOT uploaded to ACORN.

MAGELLA N DOES NOT GUARANTEE CONFLICT-FREE SCHEDULES.
IF YOU ARE UNSURE ABOUT YOUR COURSE, WHAT COUNTS AS A CS, HSS, TECHNICAL ELECTIVE, YOU CAN SEARCH THE COURSE ON MAGELLAN AND LOOK AT THE AUS. IF YOU ARE STILL UNSURE, EMAIL US.

Timetable conflicts are unavoidable with a flexible curriculum.

PRACTICAL EXPERIENCE REQUIREMENT: Have you completed some or all of your 600 hours of practical work experience? If so, make sure you complete and submit the “Practical Experience Requirement” (600 Hours) form. Click here for more information and to download the form. Your supervisor’s business card must be included.

Your ECE Undergraduate Office Team (Years 2 – 4)