ECE Undergraduate Newsletter – 3rd & 4th Year Students

November/December 2016


Main profiles will then be **LOCKED** until July 2017 for pre-registration planning… Students with **VALID** Magellan profiles courses will have their ECE courses uploaded to ACORN timetables.

**Unsure if your Main Profile is valid for uploading?**
See info below and refer to the email that was sent out on November 11th.

How to create a VALID profile for uploading to ACORN:

1. Create a complete profile. This includes a study plan of the required 20 upper year courses for 3rd and 4th year.
2. Ensure you have taken any required course prerequisites in advance.
3. Courses that are ‘exclusions’ are not valid and should not be listed.
4. Select only 5 courses per term.
   
   *The recommended courses per term would be 4 engineering + 1 CS/HSS. This is to balance your workload as well as minimize timetable conflicts.* If you have **already taken** a CS/HSS course in the summer, you would be able to list 5 engineering courses in term. Do not create a study plan where you ‘might’ be taking a CS/HSS course in the summer as this only inflates your AUs making your graduation eligibility inaccurate.

5. Your profile must reflect that you will be meeting Graduation Eligibility Requirements, mainly Program and CEAB requirements. **You will eventually be meeting your Practical Experience Requirement (PER) as you build your hours by handing in your PER form(s) or by receiving PEY Credit.**

6. Set up a profile that shows you are eligible to graduate!

**Graduation Eligibility**
Based on the courses listed on this profile and the successful completion of these courses, you are eligible to graduate.

Click [HERE](#) for more info including:
How to create a valid profile for uploading / Reasons a profile will **NOT** be uploaded to ACORN / How to enter courses properly / Capstone Design Projects / Example of a 3rd and 4th year course selection / Reminders

**Main Profiles will then be UNLOCKED in July 2017.**

Changes made to main profiles after they become unlocked in July are **NOT** included in the preregistration process and thus **NOT** uploaded to ACORN.

**MAGELLAN DOES NOT GUARANTEE CONFLICT-FREE SCHEDULES.** - Conflicts are unavoidable with a flexible curriculum.

**IMPORTANT DATES/DEADLINES:** 🕒

** Bookmark the Sessional Dates from the 2016–17 Academic Calendar for ALL dates & deadlines **

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>NOV 7</td>
<td>Last day for students to transfer to part-time studies; Last day for students to withdraw from the Fall Session</td>
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<tr>
<td>DEC 6</td>
<td><strong>Last day</strong> of Arts &amp; Science classes; Last day to apply for a late withdrawal (LWD) from an Arts &amp; Science HSS/CS/Free Elective</td>
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<tr>
<td>DEC 7</td>
<td><strong>Last day</strong> of lectures in F Session; All session work should be submitted by this date.</td>
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<tr>
<td>DEC 8</td>
<td>Engineering Study Day</td>
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<td>DEC 9–20</td>
<td>F-Session Engineering exams including Saturdays and evenings. <em>(A&amp;S exams: Dec 12 – 20)</em></td>
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<tr>
<td>DEC 21–JAN 1</td>
<td>Winter Holidays – <strong>University Closed</strong></td>
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<tr>
<td>JAN 5</td>
<td>Arts &amp; Science lectures begin</td>
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<tr>
<td>JAN 9</td>
<td>Engineering lectures begin</td>
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EXAM PERIOD: The final exam period runs from December 9 to 20, 2016. Some exams occur on Saturday and evenings. It is your responsibility to check the exam timetable carefully for date, time and location information to ensure that you do not miss writing your final examination. This information is subject to change; please review the schedule often for changes.

- Click HERE for Engineering exam info including: Exam schedules & locations / Exam Type and Permitted Calculator Types / Exams Rules and Regulations
- Click HERE for Arts & Science Exam Info

EXAM CONFLICTS: If you have an exam conflict, alert the Office of the Registrar immediately. Exam conflicts are:

- **TWO** exams scheduled during the same time or
- **THREE** exams scheduled CONSECUTIVELY. For example:
  - morning, afternoon, evening;
  - afternoon, evening, morning; or
  - evening, morning, afternoon

ACADEMIC SUCCESS: The Academic Success Centre’s team helps you to develop the skills, strategies and competencies that you need to succeed. Students are encouraged to use their space and services. Click HERE for useful info on exam preparation, coping with stress & exam anxiety, time management skills, etc. Visit their website for additional resources and services.

GRADUATING IN 2017? Attention 4th Year Students: Please come into the Undergraduate Office (SF B600A) to confirm that you are on track to graduate! Please ensure that your main profile is up to date *BEFORE* seeking a graduation check. The Undergraduate Office uses your ‘main’ Magellan profiles to verify your ability to graduate. To ensure placement in the 2017 Iron Ring Ceremony, 4th year students MUST submit their 600 hours forms by the first week of January 2017. If you have completed PEY or ESIP and submitted your final report, there is no need to submit 600 hours forms.

USEFUL LINKS:
- ECE Undergraduate Website
- Engineering Academic Calendar
- Additional useful website links can be found HERE

QUESTIONS? Looking for additional info? E-mail us or drop by the Undergraduate Office (SFB600) during our drop-in hours for assistance.

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<tr>
<th>ECE Undergraduate Office Drop-In Hours</th>
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<tbody>
<tr>
<td>Mon – Fri from 8:45am – 4:30 pm</td>
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<tr>
<td>Sandford Fleming Bldg, Basement Rm 600</td>
</tr>
<tr>
<td>E-MAIL: <a href="mailto:askece@ecf.utoronto.ca">askece@ecf.utoronto.ca</a></td>
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<td>Facebook - ECEUndergradUofT</td>
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Remember to include your full name and student number when sending e-mails.