ECE Undergraduate Newsletter
3rd and 4th Year Students
January 2016

Click on hyperlinks below for additional information.

Office Drop-In Hours: Monday to Friday 8:45am – 4:30 pm, Sandford Fleming Bldg, Basement Rm 600
Email: askece@ecf.utoronto.ca. Make sure to include your full name and student number when sending emails.

UPCOMING IMPORTANT 2016 DATES/DEADLINES

<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
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<tr>
<td>January 4th</td>
<td>First day of Engineering classes – Welcome Back!</td>
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<td>January 11th</td>
<td>Lectures begin in S and Y Arts &amp; Science courses</td>
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<td>January 14th</td>
<td>ECE496 Info Session for current 3rd year students (7 – 8 pm in MC102)</td>
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<td>January 17th</td>
<td>Waitlists Dissolve</td>
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<td>January 24th</td>
<td>Last day to add or substitute S courses (<em>If you need to recover a course from first or second year, contact the undergraduate office before 4pm on Thursday, January 24, 2016</em>)</td>
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<td>February 15th</td>
<td>Family Day (University Closed)</td>
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<td>February 16th – 19th</td>
<td>Last day to drop Y (full year) courses.</td>
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<tr>
<td>February 29th</td>
<td>Examination timetable posted (tentative)</td>
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Always refer to the Sessional Dates section of the Academic Calendar for a complete list of ALL dates/deadlines.

ROOM CHANGES: Please double-check the room allocation for your classes as some of the rooms may have changed since September. Revised info can be found on the winter timetable on the Registrar’s office website.

MAGELLAN PRE-REGISTRATION DEADLINE

Magellan preregistration (2016-2017 courses) deadline: February 4, 2016 (11:59 PM). Main profiles will then be locked until mid July for preregistration planning. Any changes made to main profiles once unlocked in July will not be included in any preregistration planning and therefore not uploaded to timetables.

Important to remember!

- Important preregistration and Magellan uploading info is available in your November 2015 newsletter – see ‘Reasons a profile won’t be uploaded to ROSI’.
- Only ECE courses on valid profiles would be considered for uploading.
- The courses you select for your upper years are not locked in forever. You will be able to log in to Magellan to set up other study plan profiles. You can make changes to your course selection when ROSI opens (space permitting as any changes would not have been included in pre-registration numbers). Remember to test out any possible changes on Magellan first to see if you still meet program and CEAB requirements.

COURSE CHANGES: We regret to inform that ECE450H1S has been cancelled for the winter 2016 session as an acceptable instructor could not be secured.
LAB RULES & REGULATIONS: Students should be very familiar with the lab rules and regulations so that they will not be surprised if their account gets locked. Please also refer to the email that is sent out at the beginning of term from the ECF office with regards to rules and regulations.

LIST OF APPROVED CS/HSS ELECTIVES: The list of approved complementary studies (CS) / Humanities & Social Science (HSS) electives is available on the Faculty Registrar’s website. Please refer to it prior to selecting any A&S courses. Click here for the approved listing.

Want to take a course that is not on the list? Click here to propose a course for CS/HSS Approval. This does not guarantee that your proposed course will become approved as CS/HSS.

SHORT CS AUs: The ECE website has a list of courses that has more than the standard 29.4 AUs. Click here for the listing (scroll to the bottom of the page).

PRACTICAL EXPERIENCE REQUIREMENT: Don’t forget to submit your 600 hours forms as soon as they have been completed! Further info and forms can be found online here.

ATTENTION ALL 4TH YEAR STUDENTS: Attention all 4th year students: If you have not yet done so, please come into the Undergraduate Office (SF B600A) immediately to confirm that you are on track to graduate! The Undergraduate Office uses your Magellan profiles to verify your ability to graduate. You must ensure that your main profile is valid and up-to-date before seeking a graduation check.

IRON RING CEREMONY / CONVOCATION ELIGIBILITY: To ensure placement in the March 2016 Iron Ring Ceremony and June 2016 Convocation, please submit your 600 hours forms ASAP. Please note however, that it typically takes 2-4 weeks to process hours. Forms submitted this late in the academic year cannot be guaranteed to be approved in time for Iron Ring deadlines. Students who do not hand in the 600 hours to the ECE UG office in time will not be eligible for the Iron Ring Ceremony and/graduation. See below for deadlines to submit:

- Iron Ring: 600 hours must be in and approved by the 1st week of January of the graduating year for eligibility to participate in the Iron Ring Ceremony
- Convocation: 600 hours must be in and approved by May 1st of graduating year for eligibility to participate in Convocation.

USEFUL LINKS:

- Bookmark the ECE Undergraduate Webpage: http://www.ece.utoronto.ca/undergraduates/
- Engineering Academic Calendar: http://www.apsc.utoronto.ca/Calendars/Current/
- Additional useful website links can be found here

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Your ECE Undergraduate Office Team!